

GREEN GLOBE FOUNDATION, AURANGABAD

Address - Shop No.16, Jadhavwadi, Jalgaon Road, Aurangabad, Maharashtra 431001
Email - greenglobe.abad@gmail.com, Contact - 8468833224, Website - greenglobefoundation.in
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TENDER NO: GGF/IN/001

Date:- 17/06/2024

*TENDER FORM FOR PURCHASE OF
COTTON, MAIZE, BAJRA SEED FOR THE YEAR 2024-25.
(Tender should be submitted in Two Bid systems only)*

Last date for acceptance of Tender: - 17-06-2024 up to 16:00 hrs at
Office: Shop No.16, Jadhavwadi, Jalgaon Road,
Aurangabad, Maharashtra 431001

Opening of Tender (if possible): - 17-06-2024 at 16:30 hrs
Office: Shop No.16, Jadhavwadi, Jalgaon Road, Aurangabad, Maharashtra 431001

Tender (Two Bid System) to be submitted to: -
DIRECTOR,
GREEN GLOBE FOUNDATION, AURANGABAD

GreenGlobe Foundation is conducting the tender on behalf of National
Federation of Farmers' Procurement, Processing and Retailing Cooperatives of
India Ltd (NACOF)

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GREEN GLOBE FOUNDATION intends to procure floating quantity Cotton, Maize and Bajra seed. Sealed tenders in the Two Bid system are invited from the reputed Producers / suppliers. Last date of acceptance of tender: 17th June 2024 up to 16:30 hrs. Opening of technical bid is scheduled on 17th June 2024. Opening of price bid is scheduled on (if possible) on 17th June 2024 16:30 hrs. For details about tender notice & tender document, terms & conditions of supply etc. please visit Green Globe Foundation website www.greenglobefoundation.in or The Director, GREEN GLOBE FOUNDATION, AURANGABAD reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reasons whatsoever.

Director
Green Globe Foundation

GREEN GLOBE FOUNDATION, AURANGABAD

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TENDER FORM FOR PURCHASE OF COTTON, MAIZE, BAJRA SEED FOR THE YEAR 2024-25.

GREEN GLOBE FOUNDATION, AURANGABAD registered Section 8 company having its Office at Shop No.16, Jadhavwadi, Jalgaon Road, Aurangabad, Maharashtra 431001 is interested to purchase of Cotton, Maize and Bajra seed through tenders hereinafter called as “GGF”.

GGF intends to purchase Cotton, Maize and Bajra seed, in 2 bid system from reputed producers hereinafter called as “Tenderer”. The reputed tenderer means he should have good image all over the state, country and should have good technical staff support and should have higher quality production and processing capacity.

Terms and Condition of the Tender

1) QUANTITY DETAILS

The tenders are invited to purchase the seeds. The variety wise details are as under.

Sr.No	Crop	Packing	Qty. in Numbers.
1	Cotton	1 Bag (450 gm)	Min 9225 Bags
2	Maize	1 Bag (4 Kg)	Min 18450 Bags
3	Bajra	1 Bag (1.5 Kg)	Min 9225 Bags

Table No 01 – Quantity Details

N.B.: - GREEN GLOBE FOUNDATION, AURANGABAD is interested to purchase Cotton, Maize and Bajra seed. The Quantity may be varied at the discretion of the GGF and the purchase of the final quantity decided to be purchased will be done in a phased manner schedule for which shall be decided by the GGF.

2) AVAILABILITY OF TENDER FORM

The tender form and Tender Document can be downloaded from GGF website www.greenglobefoundation.in. Tender form & Document is available free of cost.

3) SUBMISSION OF TENDER FORMS

- a. Before quoting the rate the tenderer should read the terms and conditions of the tender form carefully and then only he should submit the tender form. If the tenderer has any doubt as to the meaning of the conditions or the operations thereof, he shall get it clarified before submitting the tender.
- b. The tenderer should submit their postal address; telephone numbers and other details in Annex. “A”. It should be enclosed along with tender form or details can be send on greenglobe.abad@gmail.com

- c. The tenderer should quote the agreed rate of supply for Cotton, Maize and Bajra seed in rupees per Bag F.O.R. delivery to Aurangabad, in figures as well as in words in the enclosed Annex. "B".
- d. The tenderer should quote the rates for fresh truthful seeds only. Rate should be competitive, in case party's quote-reasonable rates, GGF may not negotiate the rates and decision will be taken from original rates quoted in the tender itself. However, GGF reserves the right of negotiation. Director's decision will be final and binding on the tenderers.
- e. There should not be over writing in the Annex. "B". However, if it becomes inevitable encircling the figure duly attested by the tenderer should make the correction. Any correction not attested by the tenderer will lead to rejection of the tender. The tenderer shall be deemed to have carefully read terms and conditions of the tender form.
- f. The tenderer should quote rate Rupees per Bag including cost of packing material like cloth bags/ pouches and truthful labels for CSR Project Specific packaging if needed. Taxes levied if any during transit will have to be borne by the tenderer.
- g. PACKING SIZE - Packing size for seeds should be as prescribed by GGF at Table No.1.

4) TWO BID SYSTEM

Two independent sealed envelopes should be prepared as detailed below.

- a. ENVELOP NO. 1 (SEALED) / EMAIL 1 – This envelop should be marked as "Technical Bid/ ENVELOP NO. 1 – TECHNICAL BID FOR SUPPLY OF COTTON, MAIZE AND BAJRA SEEDS FOR THE YEAR 2024-25" and should contain following papers with covering letter on letter head (Tenderer should invariably mention their name, address etc. on left hand side of envelop for clear identification)
 - I. Technical Bid
 - II. Sample of the seed offered 1 Kg – (Seed Sample is mandatory has to be delivered to the GGF office by hand or through courier before the time of submission)
- b. ENVELOP NO. 2 (SEALED) / EMAIL 2 - This envelope should be marked as Financial Bid / ENVELOP NO. 2 – "PRICE BID FOR SUPPLY OF COTTON, MAIZE AND BAJRA SEEDS FOR THE YEAR 2024-25", and should contain form no. "B". (Tenderer should invariably mention their name, Address etc. on left hand side of envelop for clear identification), In case of the quoting for more than 1 seed, companies shall enclose individual forms for each entry.
- c. Both the envelops should be enclosed in one big sealed envelope super scribing "TENDER FOR SUPPLY OF COTTON, MAIZE AND BAJRA SEEDS FOR THE YEAR 2024-25". The sealed tender should be delivered in the Head Office marketing department.
- d. Tenderer must affix seal and put address on each envelop and Mail.
- e. IMPORTANT - If relevant papers/documents are not found in respective envelop or even if price bid is found in envelop no. 1, then also the tender will be considered as non- eligible, same is the consideration for the mail.
- f. TENDER OPENING (ENVELOP NO. 1 i.e. TECHNICAL BID/ Email) - On the day of tender opening only the envelope no. 1 i.e. Technical Bid will be opened and envelop no. 2 i.e. Price Bid will be opened if possible.
- g. REJECTION OF TENDER
 - I. Any party not fulfilling the condition of Technical Bid (in Envelop no.1) shall be out rightly rejected.
 - II. Offers with alternatives to the given items in the tender will be out rightly rejected.
 - III. Conditional tender shall not be considered. Printed terms and conditions of the tenderer shall not be considered as forming part of their tenders. In case any terms and conditions of the Contract applicable to this invitation to tender are not

acceptable to tenderers, they should clearly specify deviation in their tender. The GGF reserves the right to accept or reject them. The GGF shall not be bound to give reasons for the refusal to consider the tender with deviations.

- IV. Price bid (Envelop No.2) of the party, which is not found eligible, shall not be opened.
- h. OPENING OF ENVELOP NO.2/ZIP 2 - The Envelop no.2 i.e. Price Bid of all eligible parties will be opened on suitable date. They will be informed in advance for the same.

5) RE-TENDER

- a. The item shall be re- tendered under the situation that during evaluation of tender (Envelop no. 1) the number of eligible parties found are less than three. However, if competent authority thinks that the item required urgently, one eligible tender can be considered.
- b. The item shall also be re-tendered when the lowest rate received in the tender is not acceptable to GGF.
- c. Extension of Tender shall be considered, keeping in view the No. of tenders received up to due date.

6) EARNEST MONEY DEPOSIT/SECURITY DEPOSIT

- a. The Successful tenderer will have to submit the Demand Draft/Bankers cheque/Pay Order/NEFT/UPI with GGF within 8 Days of Tender allotment Notification.
- b. DD/ Cheque in favour of GREEN GLOBE FOUNDATION payable at Aurangabad as Earnest Money Deposit (EMD) shall be submitted in the GGF office.
- c. NEFT/RTGS/UPI can are accepted with the following bank details. Details of the same can be submitted through mail.
 - i. Party Name – Green Globe Foundation
 - ii. Bank Name – HDFC Bank
 - iii. Account Number - 502000 57355 874
 - iv. IFSC Code - HDFC0001453
- d. Successful tender EMD will be considered as a security deposit, no interest will be allowed on the EMD from the date of its receipt until it is so refunded.
- e. Successful tenderer without EMD/ Security Deposit will be treated as invalid.

7) LAST DATE OF ACCEPTANCE OF TENDER FORM

The tender should be submitted in Two Bid System in sealed envelope super scribing “TENDER FOR OF COTTON, MAIZE AND BAJRA SEEDS FOR THE YEAR 2024-25.” The tenders shall be accepted up to 16.00 Hrs. on 17/06/2024 at GGF Office, Jadhavwadi, Aurangabad. The tenders (Technical Bid only (Envelop 1) shall be opened preferably on 17th June 2024 at 18.00 Hrs. if possible in the presence of the present tenderers at mentioned Office Address in Aurangabad.

8) VALIDITY OF TENDER FORM

Validity for the tenders shall be 60 days. However, GGF may extend the said period at its discretion.

9) AGREEMENT

- a. The successful tenderer will have to execute an agreement on general stamp paper of required value within 8 days of awarding the tender to him at his cost.
- b. After finalisation of tender process the tenderer will have to execute an agreement with GGF for agreed quantity. If the tenderer failed to execute an agreement within 8 days period of the issuance of order, EMD will be forfeited.

- c. The successful tenderer will have to produce attested copies of partnership deed. In case of limited company power of attorney on stamp paper in favour of authorised representative for execution of an agreement and settling all matters related to this contract will have to submit.

10) SUPPLY TERMS

- a. Successful tenderer shall be required to supply the ordered quantity within 7 days from finalisation of the tender.
- b. The tenderer will have to supply the ordered quantity within stipulated period, in case he failed to supply the committed quantity, the tenderer shall be liable to pay 20% compensation of the total value of the short supplied quantity.

11) QUALITY PARAMETER

- a. The tenderer will have to supply **fresh** truthful seed produced in Khariff 2024-25 season. The seed should be qualified in minimum Seed Certification Standards of germination, genetic and physical purity.
- b. Successful tender has to produce the valid certification/Lab Report/Certification on time to time based whenever asked by GGF.
- c. In case of quality complaint or non-germination, genetical impurity, the tenderer shall be responsible for the losses suffered by the farmers/consumers /and the cost will be recovered from the Supplier as well as losses over and above the security deposit will be borne by the tenderer.
- d. During the course of processing/dispatches the GGF representative will be authorised to visit processing/packing units and he may verify the quality of the seeds stocks. In case grading of the stock is improper having excessive low grade, non-lustrous, impure the stocks will be refused. In case defective stock is detected at consuming point, the cost of such stock will not be paid by tenderer.
- e. The stock should be duly treated with Thirum or packet should be inserted in the container and should be fumigated to keep insect free (Applicable for specific seed, mentioned by GGF).
- f. The tenderer should process the seed with standard sieve size prescribed by Seed Certification Agency. If the low-grade percentage is found more than tolerance limit the stocks will be rejected.
- g. Tenderer will have to produce bills, without which payments will not be released.

12) TRANSPORTATION

The seed shall be required to be transported F.O.R. destination in Aurangabad District. The consignment will be preferably on truckload basis. However, one full truckload may contain consignment of maximum 2/3 different blocks. The tenderer will be responsible for shortages/losses, if any during the transit period.

13) PAYMENTS

- a. The tenderer shall prepare a bill in the name of the Green Globe Foundation, Aurangabad in duplicate along with Delivery Orders. In case of consignment, the receipts of GGF units/destination will be presented to GGF Office. having its stock book page entry number details. 90% or 100% payment of the stock can be released before transiting goods depends on the terms of the contract in negotiation.
- b. GGF may retain 10% amount of the total supplies as retention money till 120 days along with security deposit and other credit balance depends on the terms of negotiation.

14) OTHER TERMS AND CONDITIONS –

- a. GGF shall not be responsible for fluctuation of the market rate of the ordered seed. The tenderer shall be required to supply the seed at agreed rate only. The agreement can be terminated at any time due to non-performance of any of the terms and conditions of the agreement to the satisfaction of the Society.
- b. The Director reserves the right to accept or reject either in full or part of the tender or all the tenders without assigning any reason. The Director further reserves the right to award contract/ issue the order for supplies to more than one tenderer.
- c. In case of dispute arising out of the contract, the party/parties shall have to agree to the decision of the sole arbitrator Directors, GREEN GLOBE FOUNDATION, Aurangabad whose decision will be binding on both the parties.
- d. The court of law situated at Aurangabad will have the jurisdiction in matter related to this tender or any dispute during the performance of the contract.
- e. The tenderer shall be responsible for All direct and indirect (GST and Income Tax) Tax liabilities, if any. GGF will not carry any tax liability related with the transaction.
- f. GGF will not be responsible for the losses incurred to the supplier/tenderer due to change in Govt. decisions, natural calamities, which are beyond the control of GGF.
- g. The ordered quantity may increase or decrease depending upon the directives given by the its Sponsored Companies or due to natural calamities like drought, hail storm situation, which is out of control of GGF.
- h. Govt. of Maharashtra Quality Control Inspectors may draw the samples of stocks. In case the stocks failed in sampling the tenderer will be responsible for the consequences of violation of Seed Act and Seed Laws.
- i. The weight of the seed container shall be checked at any point of transaction and in case shortages found in the container, GGF will not pay any cost against such supplies and the tenderer shall be responsible for the legal consequences of Weights and Measures Department, if any.
- j. Director will be authorised to relax /alter any term and condition of the tender form.
- k. The tenderer will have to give name of the firm, name of the processing plant, godowns their postal addresses, telephone Nos., E-Mail, name of the responsible person in the tender form itself so as to make further communication.
- l. GGF may appoint any agency/firm/Company for inspection / Quality control of product and tender will not take any objection for the same

GREEN GLOBE FOUNDATION, AURANGABAD is a seed licence holder and distributing seeds under CSR scheme and All Activity related to that work shall be done by Green Globe Foundation, Aurangabad.

All communication regarding tender work communication should be written or communicated through mail GGF.

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TENDER NO: GGF/IN/001

Date:- / /

*ANNEXURE – “A” (ENVELOPE NO.1)
TENDER FORM (COMMERCIAL AND TECHNICAL BID)*

I/we have read the various terms and conditions of the tender No. GGF/NCCF/001 Dates _____ and hereby agree to abide by the said conditions.

- A. Name of the Tenderer _____

- B. Postal Address of the Tenderer _____

- C. Contact Telephone No. _____
- D. E-Mail address _____
- E. Annual turnover of the tenderer (in Rs. Lacs) _____
- F. Name and address of the bankers with telephone No. _____

- G. Contact address of Seed Processing Plant/Godown _____

- H. Name of the Responsible person for attending telephone at Plant/ godown _____

- I. Whether seed producer / Supplier _____
- J. If seed producer, details of seed production programme organized during Khariff 22-23 season

Crop	Area in Hector	Quantity Produce in Qtl.

- K. Processing plant infrastructure / Capacity _____
- L. Technical staff to monitor seed
Production programme _____
- M. Sample enclosed i.e. 1 Kg _____

Place - _____

Date - _____

(Signature of the tenderer)
with Rubber Stamp

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TENDER NO: GGF/IN/001

Date: -

ANNEXURE – “B” (ENVELOPE NO-2) TENDER FORM (PRICE BID-RATE SCHEDULE

To,
Director,
Green Globe Foundation
Aurangabad

Sub.: Tender for supply for Cotton and/or Maize and/or Bajra seed.

Sir,

With reference to tender invitation for supply of above item, we hereby tender our rates as follows. The rates are inclusive of all taxes, duties (GST, Excises, Special Excise, Cess, turn over tax, VAT etc.), and F.O.R GGF destination anywhere in Aurangabad District

Sr. No	Crop	Packing Size	Quality Agreed by Tended (Bag.)	Rate Quoted Rs. In Qtls.	
				Figure	Words

I/we have read the various terms and conditions of the tender and hereby agree to abide by the said Address - Shop No.16, Jadhavwadi, Jalgaon Road, Aurangabad, Maharashtra 431001 Email - greenglobe.abad@gmail.com conditions.

Thanking you

Place: - _____

Yours Faithfully

Signature

GREEN GLOBE FOUNDATION, AURANGABAD

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TENDER NO: GGF/IN/001

Date:-

ANNEXURE – “C” (ENVELOPE NO-1)

LIST OF DOCUMENTS TO BE INCLUDED IN ENVELOPE NO-1	
Incorporation Certificate	
Seed Licence	
GST Certification	
PAN	
Cancellation Bank Cheque	
Udyog Aadhar (if Applicable)	
Plant Certificate	
If Authorisation is provided to Individuals (Signed & Stamped) <ul style="list-style-type: none">- Authority Letter- PAN- Aadhar	